

Lawrence Township Advisory Board Meeting

Tuesday December 16, 2014 at 6:00 pm

Morris Settles Township Center

Elisha Reddick Community Room

4455 McCoy Street

Indianapolis, Indiana 46226

Republican Caucus at 5:30 p.m.

Democrat Caucus at 5:30 p.m.

Agenda:

- 1.** Approval of minutes from October 21, 2014 meeting of the Lawrence Township Advisory Board.
- 2.** Resolution 2014-08 Adoption of 2015 Holiday Schedule
- 3.** Resolution 2014-09 Changes to the Employee Handbook
- 4.** Resolution 2014-10 Transfer of Funds to Rainy Day
- 5.** Resolution 2014-11 Payroll Deduction Fund Transfer
- 6.** Resolution 2014-12 Debt Service Township Assistance Loan Fund Transfer Of Funds
- 7.** Resolution 2014-13 Recognizing Judge Clark Rehme for his service to Lawrence Township
- 8.** Resolution 2014-14 Recognizing Trustee Russell Brown for his service to Lawrence Township
- 9.** Resolution 2014-15 Recognizing Jeff Balak as a Friend of Lawrence Township
- 10.** Meeting dates for 2015

**LAWRENCE TOWNSHIP ADVISORY BOARD
MEETING MINUTES
4455 McCoy Street Indianapolis, IN 46226**

Meeting Date: Tuesday, December 16, 2014

Time Called to Order: 6:01 P.M.

Time Adjourned: 6:43 P.M.

MEMBERS PRESENT: Mike Healy, Emmajean Hines, Fred Freeman, Jesse Dotson, Dino Batalis,
Tony Widgery

TRUSTEE: Russell Brown

OTHER ELECTED OFFICIALS PRESENT: Judge Clark Rehme, Constable Terry Burns

Meeting Called to Order:

Ms. Hines called the Lawrence Township Board meeting to order on Tuesday, December 16, 2014, at 6:01 P.M. She stated that there was a quorum present and asked Mr. Jesse Dotson to lead the Pledge of Allegiance.

Agenda:

- 1. Approval of minutes from October 21, 2014 meeting of the Lawrence Township Advisory Board**
Mr. Freeman moved a motion to approve the minutes from the October 21, 2014 meeting of the Lawrence Township Advisory Board. Mr. Widgery seconded. Motion agreed to 6-0.
- 2. Resolution 2014-08 Adoption of 2015 Holiday Schedule**
Mr. Healy made a motion to approve the holiday schedule for 2015. Mr. Freeman seconded. Motion was approved 6-0.
- 3. Resolution 2014-09 Changes to the Employee Handbook**
Trustee Brown said that there were four changes being made to the handbook. Three of the changes had to do with the Township moving to a high-deductible plan with a health savings account. The other has to do with benefit leave payout to employees who were involuntarily terminated. The township will be providing deposits into the health savings account twice a year for in the amount of \$1,300 for single coverage and \$2,600 for a family.
Mr. Freeman made a motion to approve the resolution. Mr. Healy seconded. Motion was adopted 6-0.
- 4. Resolution 2014-10 Transfer of Funds to Rainy Day**
Trustee Brown said the resolution would transfer money to the rainy day fund out of township assistance. The Township is entitled to transfer up to 10 percent of its total budget into rainy day. Due to projects like the food pantry the Township has not transferred that amount. The Township will have approximately \$1.7 million cash on hand between the three funds.
Mr. Dotson made a motion to approve the resolution. Mr. Freeman seconded. Motion was adopted 6-0.
- 5. Resolution 2014-11 Payroll Deduction Fund Transfer**

Trustee Brown said the next two resolutions bring into compliance two funds that the State Board of Accounts cited during its audit. Trustee Brown said both of the funds have been in their current status for several years that included two previous audits. It is a change in their audit policy and as a result funds need to be transferred.

Mr. Freeman made a motion to approve the resolution. Mr. Batalis seconded. Motion was adopted 6-0.

6. Resolution 2014-12 Debt Service Township Assistance Loan Fund Transfer Of Funds

This funds handled emergency loans that has not been used and been in the negative since 2009. Mr. Dotson made a motion to approve the resolution. Mr. Freeman seconded. Motion was adopted 6-0.

7. Resolution 2014-13 Recognizing Judge Clark Rehme for his service to Lawrence Township

The board recognized Judge Rehme for his work as Judge of the Small Claims Court. Resolution was approved unanimously.

8. Resolution 2014-14 Recognizing Trustee Russell Brown for his service to Lawrence Township

The board recognized Trustee Brown for his time as Trustee. Resolution was approved unanimously.

9. Resolution 2014-15 Recognizing Jeff Balak as a Friend of Lawrence Township

The board recognized Jeff Balak for his work on the township cemeteries. Resolution was approved unanimously.

10. Meeting dates for 2015

Jan. 6th and Jan. 20th are first meetings of the new year.

Meeting Adjourned: The meeting was adjourned at 6:43 P.M.

I hereby certify that the forgoing minutes are accurate and true to the best of my knowledge and have been approved by a majority of the Lawrence Township Board.

Fred Freeman, Board Secretary

These minutes are not intended to be verbatim. They are a summary of discussions held, with the exception of the motions. An audiotape is made which provides a detailed record.