

Lawrence Township Advisory Board Meeting

Tuesday March 24, 2015 at 6:00 pm

Morris Settles Township Center

Elisha Reddick Community Room

4455 McCoy Street

Indianapolis, Indiana 46226

Republican Caucus at 5:30 p.m.

Democrat Caucus at 5:30 p.m.

Agenda:

1. Approval of minutes from January 20, 2014 meeting of the Lawrence Township Advisory Board.
2. Indianapolis Marion County Public Library Presentation
3. **Resolution 2015-8** Approval of Funds for Township Partnership
Digest: It is in the Township's interest to fund, in partnership with the Marion County Public Library, a job training program that focuses on job search strategies, interviewing skills, résumé development, and instruction on basic computer skills. The Training Program will be offered to Township residents through Marion County Public Library branches located in Lawrence Township
4. **Resolution 2015-9** Changes to Handbook Regarding Education Reimbursement for Employees
Digest: The Township believes in empowering employees to expand their education and training to achieve higher levels of professional and personal fulfillment, to increase job satisfaction, and to enhance the work of the Township, to help foster this empowerment the Township seeks to create an education reimbursement program for its employees
5. CD-COM & Court Update
6. Schedule Redistricting Committee Meeting

**LAWRENCE TOWNSHIP ADVISORY BOARD
MEETING MINUTES
4455 McCoy Street Indianapolis, IN 46226**

Meeting Date: Tuesday, March 24, 2015

Time Called to Order: 6:00 P.M.

Time Adjourned: 7:20 P.M.

MEMBERS PRESENT: Mike Healy, Emmajean Hines, Fred Freeman, Jesse Dotson, Dino Batalis, Mary Harrison

TRUSTEE: Steve Talley

OTHER ELECTED OFFICIALS PRESENT: Judge Kim Bacon

Meeting Called to Order:

Ms. Hines called the Lawrence Township Board meeting to order on Tuesday, March 24, 2015, at 6:00 P.M. She stated that there was a quorum present and asked Judge Kim Bacon to lead the Pledge of Allegiance.

Agenda:

1. **Approval of minutes from January 20, 2014 meeting of the Lawrence Township Advisory Board.**
Mr. Freeman made a motion to approve the minutes from the January 20, 2015 meeting of the Lawrence Township Advisory Board. Mr. Batalis seconded. Motion agreed to 6-0.
2. **Indianapolis Marion County Public Library Presentation**
Roberta Jagers from the Indianapolis Library Foundation and Laura Johnson, Director of Public Services for the Public Library discussed the Public Library and some of the services that the Library provides. A partnership with the Trustee's Office would assist the library in furthering workforce development and computer literacy programs at the East 38th and Lawrence branches of the library. The East 38th St branch has a job center that is opened three days throughout the week to assist patrons learn basic computer skills and job search techniques. The Lawrence branch doesn't have a defined program that requires private support at this time, but are looking to expand services for the population who needs this kind of job search help. It is going to be researched throughout the summer and then a plan will be presented in the fall. Mr. Batalis asked if the funding in the proposal would be used just for Township residents. The money would be split between the East 38th St. branch and the Lawrence branch.
3. **Resolution 2015-8 Approval of Funds for Township Partnership**
Trustee Talley explained that the resolution would help to fund the job center programs at two Lawrence Township library branches. Mr. Batalis asked if this would be a year-to-year agreement. Trustee Talley said that a new resolution would be presented to the board each year for their approval to continue the partnership. Mr. Freeman asked if this would be included in next year's budget. The Trustee said there would be a new resolution and that data will be reviewed to see the population that was served and the successes that were had to decide whether or not the dollar commitment is adjusted up or adjusted down for 2016. Mr. Batalis asked about feedback regarding participation. Mr. Healy asked about how the dollar amount was arrived at and the Trustee said it came from the Trustee's Office. Ms. Jagers said that information will be taken

from the participants regarding where they live in order to better calculate where participants are coming from. Ms. Hines asked the Library Foundation to provide quarterly update on the program to the board. Information will be provided to the Deputy Trustee and then a representative from the Library will be there as well to answer any questions.

Mr. Batalis made a motion to approve the resolution. Ms. Harrison seconded. The resolution was adopted 6-0.

4. **Resolution 2015-9 Changes to Handbook Regarding Education Reimbursement for Employees**
Trustee Talley explained the resolution and the idea behind it. The Trustee said he believes that employee are better employees if you give them education opportunities to improve their skills. Mr. Freeman asked if the Court employees were included. Mr. Healy asked about how pass/fail will be reimbursed and suggested that a pass grade would be reimbursed at the 75 percent. Mr. Healy made a motion to amend the resolution to state that passing grade in a pass /fail class would be reimbursed at the 75% level. Ms. Harrison seconded the motion. The resolution was adopted 6-0.

5. **CD-COM & Court Update**

Judge Bacon said that the contract with CD-COM has been terminated. The Judge and CD-COM are working on paying an outstanding bill. Mr. Freeman said that he didn't like having to pay CD-COM anything else. The Judge said that she was heading out to the warehouse where the files were stored because she was told that there are about 2,000 boxes of files that they are storing. Mr. Batalis asked about what the Township's options are to move those files to a different storage. The Judge said a plan is being coordinated to get the files back and then is awaiting a proposal for another vendor that will be presented to the board. Ms. Hines asked when the files would be coming back. The Judge gave an update on the staffing for the court and gave the board job descriptions. The Judge turned it over to Amanda Mack from the Court staff to explain specific duties of the different employees of the court staff. The procedures for the court were also explained. The Judge said that the court is looking at 20,000 cases a year. Mr. Dotson asked about hiring someone to help. The Judge said it was something that may be needed. The Judge then discussed some of the problems that had arose with a former employee with regards to cutting checks properly and some other issues in regards to balancing by the previous staff.

6. **Schedule Redistricting Committee Meeting**

Mr. Dotson asked to schedule a meeting with the rest of the committee. The meeting was set for June 3rd.

Meeting Adjourned: The meeting was adjourned at 7:18 P.M.

I hereby certify that the forgoing minutes are accurate and true to the best of my knowledge and have been approved by a majority of the Lawrence Township Board.

Fred Freeman, Board Secretary

These minutes are not intended to be verbatim. They are a summary of discussions held, with the exception of the motions. An audiotape is made which provides a detailed record.